

Implementation Policy Officer (Freelance)

Deadline for applications: 3 April 2026

Start date: As soon as possible

Location: Brussels, Belgium or remote

Service duration: 9 months (with possibility of an extension)

About ECL

The [Association of European Cancer Leagues \(ECL\)](#) is a non-profit umbrella organisation, bringing together 35 national and regional cancer leagues advocating for improved cancer control and care across Europe. Our vision is a Europe free of cancer.

Our members are trusted, non-profit cancer organisations providing the public and patients with essential information, support and care. We do not accept any support from the tobacco industry or any other companies which produce products that are deemed harmful to health.

About the position

ECL is looking to hire the services of a policy officer with cancer health policy and implementation science experience to support our team in upcoming project activities.

Your role will support the work of the ECL Projects and Policy Teams in the planning, preparation, and delivery of specific project-related activities, outputs, and deliverables foreseen for 2026-2027.

You will report directly to, and work closely with our Head of Projects and our Policy Officer for Cancer Prevention.

Important note: *This opening is for a service-contract position for 9 months, not an employment contract with ECL. Average working time is estimated to be approximately 50%, while actual working hours will depend on project requirements and demands.*

Key responsibilities

- Support the ECL Projects Team in the planning, preparation and quality delivery of project-related activities, outputs, and deliverables.
- Conduct policy analysis, and draft appropriate recommendations for policy- and decision-makers at regional, national, and EU level.
- Liaise with the ECL Policy Officer to ensure all project-related policy work aligns with ECL's policy work.
- Draft and deliver quality outputs such as policy briefs, reports, and leaflets, etc.
- Liaise with project partners and key stakeholders to collect and analyse feedback to support relevant policy work.
- Participate and represent ECL and the specific project at external events and speaking opportunities.
- Assist in the organisation and delivery of online webinars and workshops, and in-person events where necessary.
- Contribute to the drafting and delivery of project-related outputs, deliverables, and reports in a timely manner.
- Contribute and support the delivery of project-specific periodic reporting (narrative and financial) in a timely manner.
- Liaise with the ECL Comms team to ensure the appropriate formatting of visuals and presentation of policy-related outputs, as well as for general project-related dissemination and visibility.

Who we are looking for

Required:

- University degree and/or relevant experience in implementation science and health policy, European studies, or political science.
- At least 4-5 years of professional experience in implementation science and health and/or cancer policy.
- Excellent and professional written and spoken English.
- Proven ability to plan and deliver successful policy briefs, recommendations, and reports.
- A team player motivated to contribute to ECL's mission on cancer prevention.

Desired:

- Experience working for a membership-based, non-profit organisation and/or the public health sector.
- Experience in health policies and cancer prevention.
- Excellent understanding of the functioning of EU institutions, EU policymaking processes, and EU-funded project processes.

What we offer

- A 9-month contract, with a possibility of extension.
- A daily rate compensation, based on work recorded in time sheets.
- Remote working.

How do I apply?

Send an email to vacancy@cancer.eu with the subject line 'Application - Implementation Policy Officer'. We kindly ask all applicants to share their:

- CV with two professional references.
- Letter of motivation indicating your daily rate.
- Example of written material you personally produced during your policy work experience (such as a policy brief, or a report, etc.).

While the closing date is **3 April 2026**, we will review applications as they are submitted and may fill the position.

Shortlisted candidates will be contacted as soon as possible. Due to the high number of expected applications, kindly note that we are unable to provide individual feedback.